

Oneida County Contract Tracking Sheet

Contract #	Code	Prior #	Dept #
Vendor	Type:		
Starts on Contract Execution:	<input type="checkbox"/> Start Date	End Date	

Department: _____ Appropriation Acct(s): _____ Revenue Code: _____ Contract Amount: _____

Contact Person: _____

1) County Attorney	<i>Date</i>	<i>Item Number</i>	
Approval as to Form:	YES _____ NO _____	_____	_____
Contract Amount Over \$50,000:	YES _____ NO _____	_____	_____
Board of Legislators Approval Req'd:	YES _____ NO _____	_____	_____
Board of Acquisition and Contract:	YES _____ NO _____	_____	_____
Requires Notary Public:	YES _____ NO _____	_____	_____

Comments: **Date:**

Initials:

2) Budget Director *Comments:* **Date:**

Initials:

3) Final Review County Attorney *Comments:* **Date:**

Initials:

4) Sent to Board of Legislators **Sent Date:**

(contract to be held in Law Dept.) **Approval Date:**

Resolution Number:

Sent to County Executive for Signature **Date:**