



Action History

- Submit** by Mark Hoover on 6/21/2014 11:36:27 AM | **Start**
- Approve** by Mark Hoover on 6/21/2014 11:38:08 AM | **Dept Director Approval**
- Approve** by Mark Hoover on 6/21/2014 11:38:45 AM | **HR Approval**
- Approve** by Mark Hoover on 6/21/2014 11:40:07 AM | **ACM Approval**
 this is OK with me
- Approve** by Mark Hoover on 6/21/2014 11:40:30 AM | **CM Approval**
 Me too!!

PERSONNEL/PAYROLL STATUS CHANGE FORM

Initiator Mark Hoover

Creation Date 6/21/2014

First Name *	Last Name *	Emp. ID *	Hire Date *
Mark	Hoover	4444	6/1/2014

Job Title *	Department *	Range
Records Manager	Communications	

Position #	Authorization #	Program #	Hourly Rate	Annual Rate
			\$	\$

Supervisors Name	Supervisors ID #

Status Change * Click type of change from drop down list
Demotion

Status Change Information (Changes Only)

Job Title	Dept	Range	Position #

Authorization #	Program #	WC Code	EEO Code (F)	EEO Code (C)

Supervisors Name	Supervisors ID #

Date of Change	Hourly Rate	Annual Rate	Next Review Date
	\$	\$	

Status ☐ Non-Exempt ☐ Exempt ☐ At-Will ☐ Full-Time ☐ Part-Time ☐ Temporary ☐ Seasonal
☐ Other

Comments bad employee

Approvals/File Upload

Save before submitting? Click yes if you want to save before submitting

☐ Yes ☒ No

Document Upload

Select related documents

Budget test form.pdf

38.45KB

.doc, .docx, pdf

Dept Approver*

pick name from drop down list

Mark Hoover

ACM/CM Approval*

☐ Not Required ☒ Allen Bogard - CM ☐ Steve Griffith - 1st ACM ☐ Jim Callaway - ACM
☒ Mike Goodrum - ACM

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