



Defendant Seen in Court?

YES NO FTA

Date _____

Time _____ AM PM



* B A T C H *

PRISON ACTIVITY TODAY

- Released: FORTHWITH
- Released to: _____
- Remanded to _____
- Report to _____

Defendant In _____?

YES NO

Judge:



TO NOTIFY _____ YOU MUST
mark _____ below.



* C L E R K - M I N U T E S *

OTN:



Defendant
Name:



Fill in Circle - Queue Minutes to:

TODAY'S COURTROOM BATCH-HEADER EVENTS:

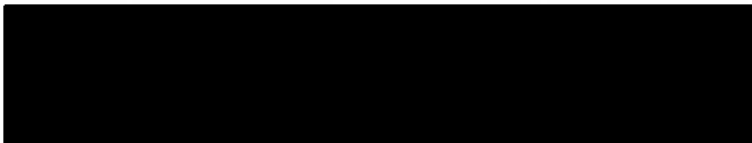
- ARD
- Arraignment-Waiver
- Assessments
- Bail
- Correspondence-Misc
- Disposition-Sentencing
- Entry-of-Appearance
- Evidence-Exhibits
- Information
- Motion-Petition-Order
- Parole-Probation
- Pre-Trial-Conference
- Warrants

Total Clerk Pages:

Counting this Imaging Cover Sheet (required)

Courtroom Clerk Clock Here

Courtroom Clerk Name / Stamp _____ Employee No _____





* R E D A C T *

Defendant Name:



* A R R A I G N M E N T - W A I V E R *

Case Number



OTN:



Serviced TO:	BY:	Mail	CERT Mail	Inter-Office	Hand DEL	FAX	E-MAIL

RE-SCAN needed

Reason:

RETURN TO RECORDS UNIT

Docketed in Date:

Scanned Images OK - Verified / QC'd





* A S S E S S M E N T S *

Defendant Name:



* A S S E S S M E N T S *

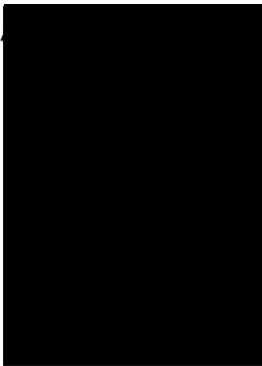
Case Number



OTN:



Fill in Circle - Queue Minutes to:



Docketed in



Date:

Scanned Images OK - Verified / QC'd

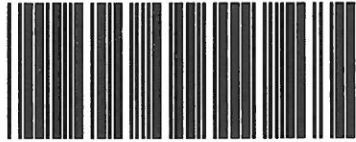
RE-SCAN needed
 Reason:

RETURN TO RECORDS UNIT



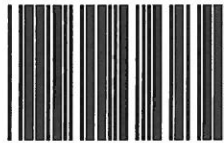




* R E D A C T *

Defendant Name:



* A R D *

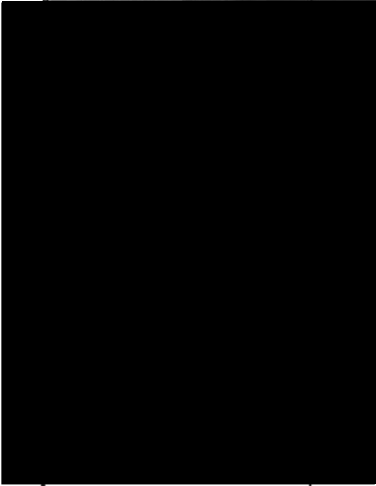
Case Number



OTN:



Serviced TO:	BY:	Mail	CERT Mail	Inter-Office	Hand DEL	FAX	E-MAIL



RE-SCAN needed
 Reason:

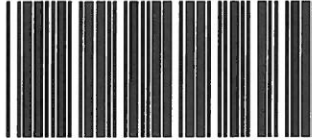
RETURN TO RECORDS UNIT



Docketed in [REDACTED] Date:

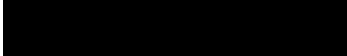
Scanned Images OK - Verified / QC'd





* B A T C H *

Defendant Name:



* D I S P O S I T I O N - S E N T E N C I N G *

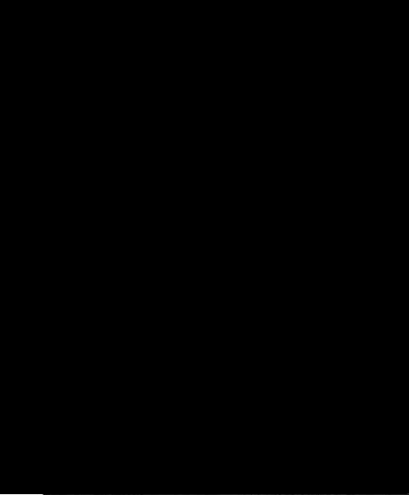
Case Number



OTN:



Serviced TO:	BY:	Mail	CERT Mail	Inter-Office	Hand DEL	FAX	E-MAIL



RE-SCAN needed
Reason:

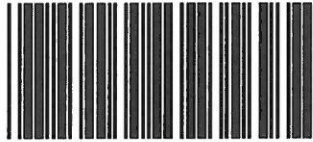
RETURN TO RECORDS UNIT



Docketed in [REDACTED] Date:

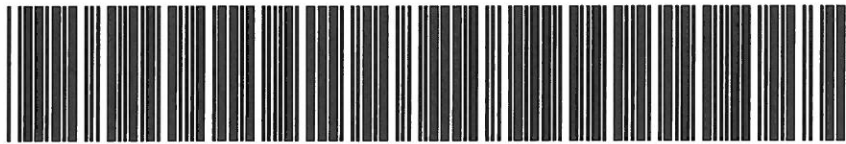
Scanned Images OK - Verified / QC'd





* B A T C H *

Defendant Name:



* E V I D E N C E - E X H I B I T S *

Case Number



OTN:



Serviced TO:	BY:	Mail	CERT Mail	Inter-Office	Hand DEL	FAX	E-MAIL
1.							
2.							
3.							

Notes:

RE-SCAN needed
Reason:

RETURN TO RECORDS UNIT

Docketed in  Date:

Scanned Images OK - Verified / QC'd

