



Laserfiche Usage Survey

In what capacity do you use Laserfiche?

- ☒ Fill out and submit forms
- ☐ Approve forms
- ☒ Scan and import documents into Laserfiche
- ☒ Search in Laserfiche
- ☐ Create New forms and proceses
- ☐ Other

Forms Usage

Are you having any trouble with using forms?

- ☒ Yes
- ☐ No

Please give examples of issues you have experienced

Are you interested in additional training?

- ☒ Yes
- ☐ No

What areas are you interested in?

- ☐ Working with in the inbox and user tasks
- ☐ How to reassign tasks
- ☐ Finding forms that have been processed
- ☐ Creating forms
- ☐ Other

Scanning and Importing

Are you having any trouble scanning and/or importing documents into Laserfiche?

- ☒ Yes
- ☐ No

Please give examples of issues you have experienced

Are you interested in additional training?

- ☒ Yes
- ☐ No

What areas are you interested in?

- ☐ Scanning and indexing
- ☐ Understanding Templates
- ☐ Searching
- ☐ Microsoft Outlook and Laserfiche
- ☐ Other

Searching in Laserfiche

