



Laserfiche Usage Survey

In what capacity do you use Laserfiche?

- Fill out and submit forms
- Approve forms
- Scan and import documents into Laserfiche
- Search in Laserfiche
- Create New forms and proceses
- Other

Forms Usage

Are you having any trouble with using forms?

- Yes
- No

Please give examples of issues you have experienced

Are you interested in additional training?

- Yes
- No

What areas are you interested in?

- Working with in the inbox and user tasks
- How to reassign tasks
- Finding forms that have been processed
- Creating forms
- Other

Scanning and Importing

Are you having any trouble scanning and/or importing documents into Laserfiche?

- Yes
- No

Please give examples of issues you have experienced

Are you interested in additional training?

- Yes
- No

What areas are you interested in?

- Scanning and indexing
- Understanding Templates
- Searching
- Microsoft Outlook and Laserfiche
- Other

Searching in Laserfiche

