

نموذج طلب الشراء - Purchase Requisition Form

Division	Subject	Division Chief	Requestor Name	Type Of Request	Work Package	Date
			ADMIN	New RFP/RFQ		11/02/2021
TEST FOR CORRECT PRINT						
Description	TEST FOR CORRECT PRINT					
Attachments List	<div><input type="checkbox"/> Scope Of Work</div> <div><input type="checkbox"/> List Of Vendors</div> <div><input type="checkbox"/> Delivery Date /Duration</div> <div><input type="checkbox"/> Drawings/Plans/Sketch</div> <div><input type="checkbox"/> Specifications</div> <div><input type="checkbox"/> Bill Of Quantities</div> <div><input type="checkbox"/> Fee Schedule</div> <div><input type="checkbox"/> Schedule</div> <div><input type="checkbox"/> Time Frame</div> <div><input type="checkbox"/> Terms & Condition /Draft Contract</div> <div><input type="checkbox"/> Others (Special Deliverables)</div>					
Attachments						
Budget Available *	Cost Center		Proposed Budgeted Amount			
<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		2,124,234.00 ريال			
Technical Review Required	Technical Reviewer Department		Technical Reviewer	Technical Reviewer Department	Technical Reviewer	
<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		ADMIN	Finance Division	ADMIN	
Contracts Requirement	Contract Verifier		Concerned Director			
<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		ADMIN			